

Good Beginnings Tuition & Health Form Policies  
2022-2023

**PLEASE READ THE TUITION AND HEALTH POLICIES CAREFULLY AND RETURN ONLY SIGNED PORTION BELOW**

**Tuition Policy**

First installment of tuition is non-refundable

- 3's – K due **June 1, 2022**
- Thereafter, tuition is due the 1<sup>st</sup> of each month, **Sept-May**
- Registration & Activity fees are non-refundable.

Electronic Funds Transfer (EFT) forms are available in the office. Funds are automatically drafted from your account on the first Tuesday of the month. Please allow 3 weeks for processing. EFT is withdrawn, Sept through May.

**Student withdrawal policy:** A two-week written notice given to the office is required. Tuition will be reimbursed after the two weeks is completed regardless of whether or not the student attends the two weeks. Number of weeks of school attended will be calculated and any remaining balance (minus first installment of tuition, which is non-refundable) will be returned at the end of the two weeks. A book fee will be charged.

There is a 5% discount on the tuition of a second child attending the school. (The discount is on the second child's tuition, not on the total of both children).

Financial aid is available: families with financial concerns should speak with the director *before* tuition is due.

**No student will be permitted to schedule their classroom/teacher visit or attend school until tuition is paid and all medical/dental forms are submitted.**

School Fees

Late tuition	\$30 after 5 days late; child may not return to school if tuition is beyond 10 days late. This is due no later than the close of the school day on the 10 <sup>th</sup> of the month, or sooner if that is a weekend.
Late pickup	\$10 for first 15 minutes after class dismissal time, \$1 per minute thereafter
Insufficient funds	\$35

**Health Policy**

A current health assessment form with immunization record is required. Please note that your child's well check-up or physical **must be dated** June 1, 2021 or later. The **form must clearly indicate the date of the actual physical.**

It is recommended that appointments be made on time as health forms are due by **June 1, 2022**. A form dated by a physician that does not indicate the actual date of the physical will not be accepted.

Kindergarten students are required to provide proof of a **dental exam** as well (due by June 1, 2022)

**Allergies:** If your child has allergies or special medical concerns as indicated by a doctor, the **Emergency Medication Dispensing Form** must be signed by a doctor. This blue form can be picked up in the Good Beginning's office. Any medication (epipen, etc), that is needed must be turned in with the form. Form and any medication must be turned into the office **NO LATER THAN JULY 21, 2022**. Failure to submit this form/medication will place your child on a waiting list.

Staff does NOT administer medication (this includes cough drops, antibiotics, etc.). If we have a blue emergency medical form for a health condition with doctor's instructions, medication will be administered in an emergency situation only.

Please note that your child's spot in the requested classroom is not secure until the health form with immunization record, and all other necessary paperwork/payment (**due June 1, 2022**) is submitted.

**CUT HERE AND KEEP TOP FOR YOUR RECORDS** ✂

**I have read and understand the tuition & health policies. Please keep the top portion of this form for your records and return the signature slip:**

**Student's Name:** \_\_\_\_\_

Parent's signature

Date